

**JSS ACADEMY OF HIGHER EDUCATION AND RESEARCH
(MAURITIUS)**

SCHOOL OF PHARMACY

Student Handbook

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1. JSS AHER, Mauritius

1.1 Overview

The JSS Academy, Mauritius has with the support of JSS Mahavidyapeetha (JSSMPV), Mysuru and the mentorship of JSS Academy of Higher Education & Research (JSSAHER, Mysuru) established a post-secondary educational institution as a separate entity from the parent institution (JSS AHER, Mysuru), with degree awarding powers at the start of activities in Mauritius, in line with the published Higher Education Commission (HEC) guidelines. Following an application for clearance of the name to HEC, the “JSS Academy of Higher Education and Research (Mauritius) (JSS AHER, Mauritius)” was established in August 2018 to be the local institution.

The JSS Academy in Mauritius was established in 2002 on eight acres of land with 14,689 sq.mts of built up area with necessary infrastructure, costing more than half a billion Mauritian Rupees, to improve the quality of post-secondary education in Mauritius.

JSS AHER, Mysuru is a higher education institution deemed to be university located in Mysuru, Karnataka, India. It was established in 2008 under Section 3 of the UGC Act 1956. JSSMVP, Mysuru is the sponsoring society of JSSAHER, Mysuru. JSSMVP has established more than 300 educational institutions in India, Dubai, Mauritius and USA.

JSS AHER, Mysuru is focused on medical and health-related studies, and comprises of JSS Medical School, JSS Dental School and JSS School of Pharmacy at Mysuru as well as a second Pharmacy school in Ootacamund, in the neighbouring state of Tamil Nadu.

The intention of establishing JSS AHER, Mauritius is motivated by the legacy and sustaining principles of the founding fathers of the Sri Suttur Math and the JSSMPV with a view to provide post-secondary education and training to enhance the quality of life for the benefit of society, with special emphasis in Mauritius and the African region.

Everyone in the JSS AHER, Mauritius from the highest to the lowest must strive to realize its spirit in their lives. This must be the endeavor of this JSS AHER, Mauritius, only then will it be a true inheritor of a great movement that began a thousand years ago.

The objectives are:

- To create an excellent educational environment of high standard in Mauritius
- To impart an outstanding quality tertiary level education to Mauritians and students in the region.
- To provide quality education and training at affordable costs in line with the endeavour of the Government of Mauritius to make the country a knowledge hub in the region.

- To be the forerunner in developing a very good academic infrastructure for the progress of people of Mauritius.

The relationship between the Mentor institution and the JSS AHER, Mauritius is established through an MoU. Provisions have been made in the MoU defining:

- the responsibilities of the parent institution
- the responsibilities of the local institution
- support from the parent institution in terms of transfer of skills and knowhow and also in terms of provision of academics and senior administrative staff of the same level as exists at the parent institution
- mobility of students to the parent institution campus to undertake part or to complete their programs of studies started at the local campus and
- provision for pursuing their studies in the parent institution for higher degrees.

1.2 Vision, Mission and Objectives

Vision

To be a world class centre of excellence in the Indian Ocean to enhance quality of life for the benefit of Society in diverse nations through education, training, research and innovation.

Mission

To provide transformative education that develops individual intellect with diverse perspectives and areas of expertise in service of greater understanding.

Objectives

1. Increase and widen access to students in Mauritius and from other countries
2. Achieve high international standards of quality and relevance of programs offered
3. Enhance the orientation capacity, quality and output of Research
4. Enhance Student learning Experience
5. Achieve good governance, cost effectiveness and financial sustainability

Values

1. Freedom, Learning and Discovery.
2. Opportunity, Responsibility and Autonomy.
3. Empowerment, Resilience and Excellence.
4. Leadership, Proactiveness and Perseverance

Aims

1. To create an excellent educational environment of high standards in Mauritius
2. To impart an outstanding quality tertiary level education and training to Mauritians and students in the region.
3. To provide education at affordable costs to Mauritians and students in the region
4. To be the forerunner in developing a very good academic infrastructure for the progress of people of Mauritius.
5. To set up a Science and Technology Entrepreneurs Park (STEP) to provide value added programs and services for the students, unemployed youth, working professionals and aspiring entrepreneurs in Mauritius and the African region.

Commitments

1. To provide Mauritius an excellent educational facility, infrastructure and adequately qualified and experienced teaching faculty and support from our own sister organizations in India at Mysuru, Bengaluru and New Delhi.
2. To provide health science manpower to Mauritius and to the rest of the world.
3. To provide employment opportunities to the Mauritian at different cadres in teaching and non-teaching segments.

4. To subsequently provide educational facilities in other fields such as Nursing, Education, Business Administration, Industrial Training, Sugar Technology and Textile technology.
5. To provide higher learning at Post-Graduate levels in health sciences and other fields of education in collaboration with other reputed Universities.

Educational Philosophy

On the basis of philosophy of its parent institution, JSS AHER, Mauritius focuses on providing quality education and training to the society to ensure a better quality of life.

Relying upon its philosophy of *Quality Education at Affordable Costs*, JSS AHER, Mauritius aims to present itself as the premier destination of choice for higher education and training in Mauritius for Mauritians and for citizens of the developing countries of the Indian Ocean and the African region, where the demand for quality higher education in various fields is increasing rapidly.

Strategic Objectives

- **Increase and widen access to students in Mauritius and of the Region**
JSS AHER, Mauritius has the potential to become a private JSS AHER, Mauritius in Mauritius. For this to be possible, it will have to meet the requirements of TEC in terms of student numbers and fields of study. It will have to enrol more students and increase its portfolio of programs both in terms of disciplines and levels. A proper market orientation will have to be adopted.
- **Achieve high international standards of quality and relevance of programs offered**
To be a leader in the provision of higher education, JSS AHER, Mauritius will have to offer and maintain quality programs of international standards. Linkages need to be established with renowned institutions.
- **Enhance the orientation capacity, quality and output of Research**
This is an area which is vital for any higher education institution. JSS AHER, Mauritius needs to promote and foster research and innovation.
- **Enhance Student learning experience**
JSS AHER, Mauritius must ensure the best learning experiences for its students by adopting best practices such as innovative education technologies, conducive learning environment, quality staff and proper teaching and learning infrastructure.
- **Achieve good governance, cost effectiveness and financial sustainability**
In order to remain competitive, JSS AHER, Mauritius must adopt good governance practices, revisit its structures, monitor costs and review its business model.

1.3 Facilities

JSS AHER, Mauritius is located on an 8-acre campus with a total built area of more than 14,000 sqm and is fully owned by the institution.

The facilities are detailed below:

- Completely Wi-Fi enabled school
- Eight lecture halls (class rooms) with equipped with LCD facility
- Eight undergraduate laboratories
- A research laboratory
- Teaching staff rooms
- Computer work stations
- Training and Placement cell
- Research and consultancy
- Students relaxation room
- An open lobby
- In campus men's hostel
- Generator room
- Cafeteria
- Computer Lab and Statistical analysis centre

2. School of Pharmacy

2.1 Vision, Mission and Core Values

Vision

To provide high quality education, training and continuous professional development in Pharmacy practice and Pharmaceutical Sciences for delivering competent patient care and fostering advances in research

Mission

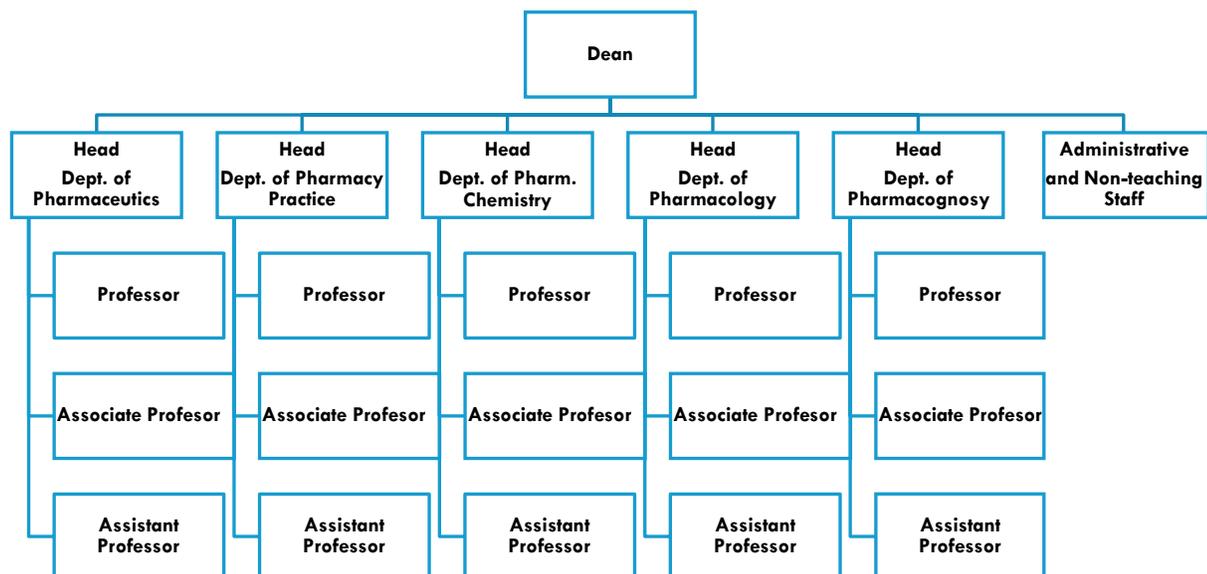
- To provide knowledge, develop skills and competencies in the students
- To advance the knowledge, attitude, skills and support lifelong learning for providing comprehensive pharmaceutical care to patients, improve patient outcomes, and meet societal needs for safe and effective drug therapy
- To develop, promote and nurture research activities in pharmaceutical sciences and pharmacy practice to discover new knowledge and new approaches to enhance healthcare
- To develop, support and adopt innovations in education, practice, and research

Core Values

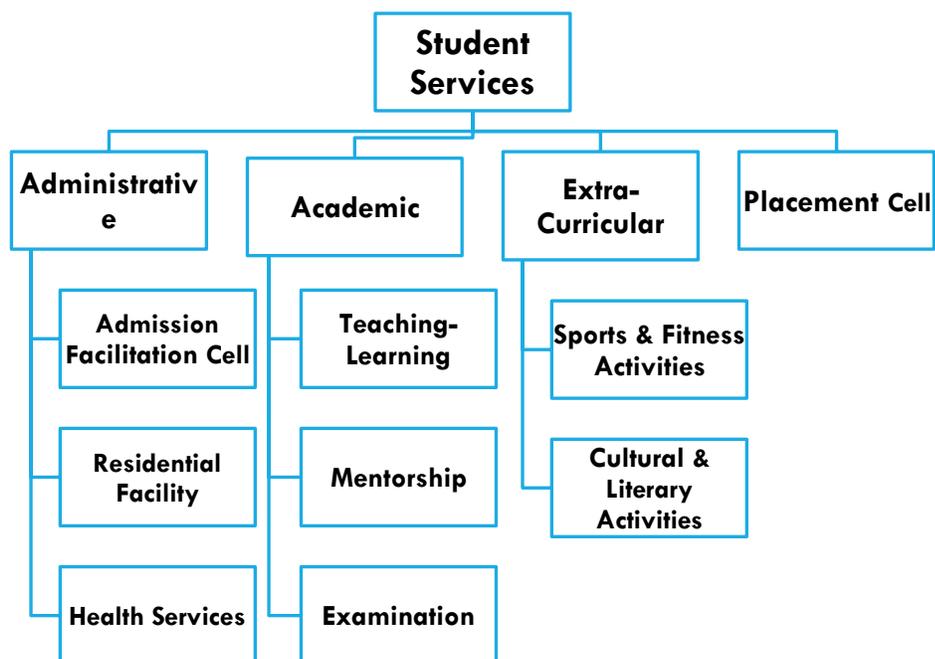
- Commitment to **excellence** in our activities
- Adopt **Innovations** to support student learning
- Nurture **collaborations** for imparting education, training and research
- Imbibe and practice values of **integrity, respect, professionalism, and accountability** individually and holistically towards our stakeholders and patients
- Encourage professional development of faculty and Pharmacists to develop **leadership** qualities

2.2 Organization

Organizational Structure of School of Pharmacy



Organizational Structure for the Provision of Student Services



2.3 Strategic Plan (START)

- A. Strategic direction I: Student Quality
- B. Strategic direction II: Teaching and Learning
- C. Strategic direction III: Academic excellence and outreach
- D. Strategic direction IV: Research and innovation
- E. Strategic direction V: Technology

A. Strategic direction I: Student Quality

Ensuring the quality of students at recruitment, progression and graduation levels

This strategic direction has the following objectives:

- I. Recruit and retain high quality students
 - Develop recruitment programs to ensure a diverse, highly qualified student body.
 - Develop remediation mechanisms and support systems to enhance student quality and retention.
- II. Enhancing the international student mobility into the programs offered
 - Popularize the programs and create awareness among the students
 - Develop an interactive and informative website addressing the needs of the stakeholders
 - Develop collaborations with institutions to offer joint and dual degree programs
 - Liaise with educational ministries and bodies of various countries to mobilize international students

Key Performance indicators

- Participation in international education fairs every year
- Seventy percent of students believe that remediation mechanisms, support systems and mentoring significantly impacts their professional development
- An incremental increase of 10% in the demand ratio for the programs every year
- Establish formal partnerships with at least five institutions by 2025 to offer joint and dual degree programs
- At least 60% of international students are admitted to the programs

B. Strategic direction II: Teaching and Learning

Deliver curriculum of international standards with integrated instructional technology

This strategic direction has the following objectives:

- I. Develop and deliver a curriculum to produce globally competent Pharmacists
 - Provide a curriculum whose structure, content, organization, competencies and outcomes meets the national and international expectations of Pharmacists
 - Adopt and Integrate instructional technology and other innovative pedagogical methods into the curriculum
 - Integrate inter-professional education for the programs

- II. To maintain high teacher quality standards
 - Recruit qualified faculty with rich experience and expertise in academics and research
 - Conduct continuous professional development programs periodically for the teachers
 - Training the teachers on education technology
 - Promote faculty and preceptor development in learning and implementing new Pedagogies and using evidence-based approaches.

Key Performance indicators

- Develop a curriculum on par with international needs and requirements
- Learning outcomes and core competencies are developed and endorsed by the faculty
- Courses are mapped to Core competencies, Overall learning outcomes, Teaching-learning methods and Assessments
- Obtain approval from the Higher Education Commission, Mauritius and Pharmacy Council of Mauritius for B.Pharm and Pharm.D curriculum
- Assess the impact of instructional technology and other innovative pedagogical methods by feedback
- At least 10 adjunct faculty from international universities by 2025
- A minimum of 50% of faculty should be with Ph.D by 2025
- Conduct a minimum of two continuous professional development programs for the faculty and Pharmacists every year

C. Strategic direction III: Academic excellence and outreach

Establish and sustain partnerships to achieve global impact on pharmacy education, research, practice, and health care

This strategic direction has the following objectives:

- I. Supporting the students for competitive examinations for career advancement
 - Organize orientation program on the various career advancement avenues and exams for the same
 - Conducting additional classes for preparation to competitive exams

- II. Seeking accreditation/certification from national and international organizations
 - To assess and satisfy the minimum criteria requirement to be eligible for accreditation / certification
 - To apply for organizations towards accreditation/certification for the programs offered

- III. To foster national and global partnerships
 - Seek opportunities to customize and deliver programs and services to best meet the needs of individual countries and regions, focusing on developing countries where local resources and capabilities are most constrained
 - Identify and work effectively with strategic partners throughout the world
 - Participating in overseas exchange programs, develop research capabilities and gain leadership training and experience as part of the curriculum
 - Initiate and utilize partnerships with professional and pharmacy organizations to collaborate on pharmacy initiatives
 - Enhancing professional experience placements in industry settings, hospital, community and rural settings, with opportunities for international placement

- IV. Improve understanding of the value of pharmacist-provided and pharmacy based services in Mauritius
 - Publicize and promote service initiatives to the government and the public through advocacy, awareness and media promotions.
 - Collaborate with other health professionals to demonstrate the value of pharmacist involvement in providing patient care.
 - Conduct awareness and public health programs

Key Performance indicators

- Data on the enrolment of the students to other universities for career advancement
- Seek and obtain precertification from Accreditation Council for Pharmacy Education, USA for B.Pharm and Pharm.D programs
- Seek and obtain ISO 9001:2015 certification for the quality management system
- Establish ten strategic partnerships with Universities, Hospitals and community pharmacies to achieve the objective of global learning for students
- Number of hours of community service & service learning completed by students & faculty
- Number of media publications that demonstrate the value of pharmacist-provided services

D. Strategic direction IV: Research and innovation

Establish Research and innovation culture

This strategic direction has the following objectives:

4.1 Inculcate research interest among faculty and students

- Develop necessary infrastructure to carry out research
- Provide and develop an interdepartmental and interdisciplinary environment for scholarly interactions
- Foster, encourage, and incentivize research by students and faculty

4.2 Seek funding from external organizations

- Provide seed funding for new impactful research projects which have the potential to be major research project suitable for funding by external agencies
- Identify, apply and pursue various funding sources for research

4.3 Collaborative research with national/international institutions

- Identify the areas of research with potential for collaboration with partners
- Generate Major research proposals along with the collaborators and seek funding

4.4 Develop policy to support innovation and entrepreneurship

Key Performance indicators

- Establishment of Research lab by 2023
- Publish document on Research policy
- Submit no less than three individual or joint Research Project proposals for funding agencies by 2025
- Percentage of full-time faculty with peer reviewed publications
- Publish document on policy for innovation and entrepreneurship

E. Strategic direction V: Technology

Enhance Teaching and learning capabilities and improve operational efficiencies

This strategic direction has the following objectives:

5.1 Technology in Teaching, learning and assessment

- Integrate new technology into the delivery of the curriculum
- Implement new technologies to optimize connectivity for distance learning
- Provide ICT enabled classrooms and laboratories
- Enriching the digital repository in the library
- Introducing online certificate courses as per the current trends in pharmaceutical sciences and practice

5.2 Technology in administration

Integrate new technology into the administrative functions of the school

Key Performance indicators

- Develop and implement an online Learning management system - JSS AHER, MAURITIUS - E-Learn from 2020
- Student satisfaction level of 75% for the effectiveness of JSS AHER, MAURITIUS - E-Learn
- Offer a minimum of three certificate courses through online education program by 2024
- Achieve a collection of at least 100 e-books, audio visual materials by 2025
- Implement an online platform for administrative functions by 2020

3. Programs Offered

Sl. No.	Programs	Duration
1	Bachelor of Pharmacy (B.Pharm)	4 Years

4. B.Pharm Program

4.1 Description

Bachelor of Pharmacy is an undergraduate degree program of a duration of 4 years. Pharmacy integrates the main strands of the chemical and biological sciences, which relate to medicines and combines these sciences with all the related aspects of health care for the benefit of patients. Pharmacy is also concerned with the provision of evidence-based advice to patients and the public on general health matters. Pharmacists are scientists in the health care community, bringing together physical, biological, clinical, social and behavioural sciences in relation to medicines and their usage. The breadth and multi-disciplinary character of the pharmacy degree, along with the ever-changing nature of pharmaceutical services gives a central role to pharmacists for research into the discovery, characterisation, formulation, administration and therapeutic activity of medicines. Pharmacists are therefore expected to play a leading role in research into the safe and economically responsible use of medicine in practice.

4.2 Aims

The program aims to train, develop and provide students with knowledge, skills and competencies in fields of:

- Pharmaceutical technology involving preparation of various dosage forms, handling of instruments
- Clinical Pharmacy where in a student is trained for service to the community
- Pharmacology aids to learning from anatomy, physiology to mechanism of action of drug with effects and side effects
- Pharmaceutical Chemistry involving structure dependent actions, reactions of drug and drug designing
- Pharmaceutical Analysis
- Pharmacognosy dealing with medicinal properties of plants
- Computer & Communication Skills - not only the program trains with in-depth knowledge but also monitors the overall development of an individual

4.3 Job Prospects

- Pharmacist – Hospital, Community and Clinical
- Pharmaceutical Industry
- Scientist (Research field)
- Teacher (Junior Lecturer)
- Quality Control Officer

- Clinical Research professional
- Drug regulatory authority
- Marketing professional

4.4. Objectives

The following objectives of the program should be achieved by acquiring an in-depth knowledge & thorough understanding, necessary skills and developing the right attitude.

Knowledge and Understanding

The graduates should acquire the following during their B.Pharm Course;

1. Adequate knowledge and scientific information regarding basic principles of Pharmaceutical & Medicinal Chemistry, Pharmaceutics including Cosmeticology, Pharmacology, Pharmacognosy including herbal medicines.
2. Adequate knowledge of practical aspects of
 - a) Synthesis of APIs & its intermediates and analysis of various pharmaceutical dosage forms
 - b) Formulation developments & quality assurance of various pharmaceutical dosage forms including those of herbal origin as per standards of official books, WHO and other regulatory agencies like USFDA, MHRA, TGA etc.
 - c) Pharmacological screening and biological standardization and in-vivo drug interactions.
 - d) Preparation & analysis of suitable plants material/extracts of medicinal importance for various herbal formulations.
 - e) Clinical studies for patient counselling leading to physical and social wellbeing of the patients.
 - f) Product detailing, marketing, distribution and selling of pharmaceutical products.

Skills

- a. A graduate should be able to demonstrate following skills necessary for practice of Pharmacy
- b. Able to synthesize, purify, identify and analyze medicinal agents.
- c. Able to formulate, store, dispense, analyze the prescriptions and manufacture the pharmaceutical products.
- d. Able to learn and apply the quality assurance principles in regulatory and ethical aspects
- e. Able to extract, purify, identify and understand the therapeutic value of herbal/crude/natural products
- f. Able to screen various medicinal agents using animal models for pharmacological activity.

Attitudes

- a. A graduate should develop the following attitudes during the course;
- b. Willing to apply the current knowledge of Pharmacy in the best interest of the patients and the community.
- c. Maintain high standards of professional ethics in discharging professional obligations.
- d. Continuously upgrade professional information and be conversant with latest advances in the field of pharmacy to serve community better.
- e. Willing to participate in continuing education programs of JSS AHER, Mauritius to upgrade the knowledge and professional skills.
- f. To help and participate in the implementation of National Health Programs.

4.5 Learning Outcomes

This program will enable students to:

- Possess knowledge and understanding of the core and basic information associated with the profession of pharmacy, including biomedical sciences; pharmaceutical sciences; behavioral, social and administrative pharmacy sciences and manufacturing practices.
- Demonstrate effective planning abilities including time management, resource management, delegation skills and organizational skills. Develop and implement plans and organize work to meet deadlines.
- Develop the principles of scientific enquiry, thinking analytically, clearly and critically, while solving problems and making decisions during daily practice. Find, analyze, evaluate and apply information systematically and shall make defensible decisions.
- Learn, select and apply appropriate methods and standard operating procedures, resources and modern pharmacy-related computing tools with an understanding of the limitations.
- Understand and consider the human reaction to change, motivation issues, leadership and team-building when planning changes required for fulfillment of practice, professional and societal responsibilities. Assume participatory roles as responsible citizens or leadership roles when appropriate to facilitate improvement in health and wellbeing.
- Understand, analyze and communicate the value of pharmacy professional roles in society (e.g. Researchers, health care professionals, promoters of health, educators, managers, employers, employees).
- Use ethical frameworks; apply ethical principles of pharmacy while making decisions and take responsibility for the outcomes associated with the decisions. Honour personal values and ethical principles in professional and social contexts. Demonstrate behaviour that recognizes cultural and personal variability in values, communication and lifestyles.

- Communicate effectively with the pharmacy community and with society at large, such as, being able to comprehend and write effective reports, make effective presentations and documentation, and give and receive clear instructions.
- Apply reasoning informed by the knowledge to assess societal, health, safety and legal issues and the consequent responsibilities relevant to the professional pharmacy practice.
- Understand the impact of the professional pharmacy solutions in societal and environmental contexts and demonstrate the knowledge of and need for sustainable development.
- Recognize the need for and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change. Self-assess and use feedback effectively from others to identify learning needs and to satisfy these needs on an ongoing basis.
- Collect, manipulate, plot and interpret experimental data. Draw conclusions from experimental data and suggest solutions to various problems.

4.6 Professional Competencies

1. Acquire Scientific Information and Basic Principles
2. Logical thinking and solving problems
3. Multitasking
4. Management Skills
5. Ethics, Professionalism and Pharmaceutical Care Plan
6. Promote Public Health Care Awareness
7. Drug Discovery and Development
8. Honesty, Integrity and Professional Responsibilities
9. Communication Skills
10. Advance and Life-long Learning
11. Design and Conduct of Need Based Research Projects

4.7 Programme Structure

YEAR 1 (Level 1)							
Semester I				Semester II			
Code	Modules	Hrs/Wk L T/P	Credits	Code	Modules	Hrs/Wk L T/P/SD	Credits
BP101T	Human Anatomy and Physiology I – Theory	4	4	BP201T	Human Anatomy and Physiology II – Theory	4	4
BP102T	Pharmaceutical Analysis I – Theory	4	4	BP202T	Pharmaceutical Organic Chemistry I – Theory	4	4
BP103T	Pharmaceutics I – Theory	4	4	BP203T	Biochemistry – Theory	4	4
BP104T	Pharmaceutical Inorganic Chemistry – Theory	4	4	BP204T	Pathophysiology – Theory	4	4
BP105T	Communication skills – Theory	2	2	BP205T	Computer Applications in Pharmacy – Theory	3	3
BP106RBT/ BP106RMT	Remedial Biology*/Remedial Mathematics# – Theory	2	2	BP206P	Human Anatomy and Physiology II – Practical	4	2
BP107P	Human Anatomy and Physiology – Practical	4	2	BP207P	Pharmaceutical Organic Chemistry I – Practical	4	2
BP108P	Pharmaceutical Analysis I – Practical	4	2	BP208P	Biochemistry – Practical	4	2
BP109P	Pharmaceutics I – Practical	4	2	BP209P	Computer Applications in Pharmacy – Practical	2	1
BP110P	Pharmaceutical Inorganic Chemistry – Practical	4	2				
BP111P	Communication skills – Practical	2	1				
BP112RBP	Remedial Biology – Practical	2	1				
Total			30	Total			26

*Applicable ONLY for the students studied Mathematics / Physics / Chemistry at HSC and appearing for Remedial Biology (RB) course.

#Applicable ONLY for the students studied Physics/Chemistry/Botany/Zoology at HSC and appearing for Remedial Mathematics (RM) course.

YEAR 2 (Level 2)							
Semester III				Semester IV			
Code	Modules	Hrs/Wk L T/P/SD	Credits	Code	Modules	Hrs/Wk L T/P/SD	Credits
BP301T	Pharmaceutical Organic Chemistry II–Theory	4	4	BP401T	Pharmaceutical Organic Chemistry III–Theory	4	4
BP302T	Industrial Pharmacy - I–Theory	4	4	BP402T	Medicinal Chemistry I–Theory	4	4
BP303T	Pharmaceutical Microbiology–Theory	4	4	BP403T	Pharmacology I–Theory	4	4
BP304T	Pharmaceutical Jurisprudence–Theory	4	4	BP404T	Pharmacognosy and Phytochemistry I–Theory	4	4
BP305P	Pharmaceutical Organic Chemistry II– Practical	4	2	BP405T	Community Pharmacy – Theory	4	4
BP306P	Industrial Pharmacy - I – Practical	4	2	BP406P	Medicinal Chemistry I–Practical	4	2
BP307P	Pharmaceutical Microbiology–Practical	4	2	BP407P	Pharmacology I–Practical	4	2
				BP408P	Pharmacognosy and Phytochemistry I–Practical	4	2
Total			22	Total			26

YEAR 3 (Level 3)							
Semester V				Semester VI			
Code	Modules	Hrs/Wk L T/P/SD	Credits	Code	Modules	Hrs/Wk L T/P/SD	Credits
BP501T	Medicinal Chemistry II– Theory	4	4	BP601T	Medicinal Chemistry III– Theory	4	4
BP502T	Physical Pharmaceutics I– Theory	4	4	BP602T	Pharmacology III–Theory	4	4
BP503T	Pharmacology II–Theory	4	4	BP603T	Herbal Drug Technology– Theory	4	4
BP504T	Pharmacognosy and Phytochemistry II–Theory	4	4	BP604T	Biopharmaceutics and Pharmacokinetics– Theory	4	4
BP505T	Pharmaceutical Biotechnology - Theory	4	4	BP605T	Physical Pharmaceutics II – Theory	4	4
BP506T	Quality assurance–Theory	4	4	BP606P	Medicinal chemistry III – Practical	4	2
BP507P	Physical Pharmaceutics I – Practical	4	2	BP607P	Pharmacology III–Practical	4	2
BP508P	Pharmacology II–Practical	4	2	BP608P	Herbal Drug Technology– Practical	4	2
BP509P	Pharmacognosy and Phytochemistry II–Practical	4	2	BP609P	Physical Pharmaceutics II – Practical	4	2
Total			30	Total			28

YEAR 4 (Level 4)							
Semester VII				Semester VIII			
Code	Modules	Hrs/Wk L T/P/SD	Credits	Code	Modules	Hrs/Wk L T/P/SD	Credits
BP701T	Instrumental Methods of Analysis–Theory	4	4	BP801T	Biostatistics and Research Methodology	4	4
BP702T	Industrial Pharmacy II–Theory	4	4	BP802T	Social and Preventive Pharmacy	4	4
BP703T	Pharmaceutical Engineering – Theory	4	4	-	Elective 1	4	4
BP704T	Pharmacy Practice - Theory	4	4	-	Elective 2	4	4
BP705T	Novel Drug Delivery System–Theory	4	4	BP813PW	Project Work		6
BP706P	Instrumental Methods of Analysis–Practical	4	2				
BP707P	Pharmaceutical Engineering – Practical	4	2				
BP708PS	Practice School	12	6				
Total			30	Total			22

List of Electives			
Code	Modules	Hrs/Wk L T/P/SD	Credits
BP803ET	Pharmaceutical Marketing	4	4
BP804ET	Pharmaceutical Regulatory Science	4	4
BP805ET	Pharmacovigilance	4	4
BP806ET	Quality Control and Standardizations of Herbals	4	4
BP807ET	Computer Aided Drug Design	4	4
BP808ET	Cell and Molecular Biology	4	4
BP809ET	Cosmetic Science	4	4
BP810ET	Experimental Pharmacology	4	4
BP811ET	Advanced Instrumentation Techniques	4	4
BP812ET	Dietary Supplements and Nutraceuticals	4	4

Project / Dissertation

Candidates should compulsorily submit a related project at the end of the final semester of the programme or a dissertation. The scope of the research will be assessed and approved through a project proposal that will be due after completion of Biostatistics and Research Methodology module. The project will mainly involve real problems solving situation or will be on Pharmacy themes. The project should be around 8000-10000 words and may have to be defended in a viva-voce.

The project shall be evaluated as per the criteria given below;

Parameter	Marks
Evaluation of Dissertation Book	
Objective(s) of the work done	20
Methodology adopted	25
Results and Discussions	25
Conclusions and Outcomes	30
Total	100
Evaluation of Presentation	
Presentation of work	30
Communication skills	30
Question and answer skills	40
Total	100

Practice School

In the VII semester, every candidate shall undergo practice school in the laboratories of JSSAHERM, for a period of 150 hours evenly distributed throughout the semester. The student shall opt for any one of the domains for practice school as declared by the program committee from time to time.

At the end of the practice school, every student shall submit a printed report (in triplicate) on the practice school he/she attended (not more than 25 pages). Along with the exams of semester VII, the report submitted by the student, knowledge and skills acquired by the student through practice school shall be evaluated by the subject experts at college level and grade point shall be awarded.

5. General Entry Requirements

JSS AHER, Mauritius will follow the admission requirements of HEC for tertiary education level programs. The Faculty of Health Sciences, on a case-to-case basis, will make admission decisions.

Candidates must have:

Either

(i) Pass in 3 Subjects at A-level and 1 subject at subsidiary level of Higher School Certificate Examination;

Or

(ii) Pass in 2 Subjects at A-level and 2 subjects at subsidiary level of Higher School Certificate Examination

Or

(iii) Pass in 3 Subjects at A-level at the London General Certificate Examination;

Or

(iv) A qualification equivalent to the above.

7. Program Entry Requirements

“A” Level in Mathematics and Chemistry.

As per the Pharmacy Council Act 2015, any person who applies for registration as pharmacist or pre-registration trainee, after having completed a degree, diploma or equivalent qualification in the field of Pharmacy, should produce a certificate stating that he has passed at one sitting any three subjects at Advanced (A) level or its equivalent, with a minimum of 21 Points, based on the regulations of the Pharmacy Council of Mauritius.

7.1 Overseas Candidates

For foreign candidates the entry requirement should be as prescribed by the Pharmacy Council of the home country of the prospective student.

Overseas candidates whose first language is not English and who do not hold a degree or equivalent professional qualification taught in English will be required to produce evidence of their competence in English.

7. Teaching and Learning Strategy

The programs will consist of a wide variety of teaching methods, including lectures, tutorials and practical sessions, individual or group projects, assignments, presentations, workshops, seminars, journal clubs and case studies. The program will also consist of class tests, structured discussions, self-development activities, hospital and community placements. Self-learning will be the key feature of the programs, enabling students to explore, investigate and research in various issues related to pharmacy.

Positive learning outcomes reflect an interplay between the teaching activities and learning environment provided by JSS AHER, Mauritius and the skills, knowledge, attitudes and behaviour of its students. The institution has brought forward a few principles to help ensuring that the quality of teaching and learning is always respected.

The following principles aim to guide excellence in learning and teaching practices, while recognising that effective learning and teaching involves a partnership between students and the institution:

- a) Creating an engaging, motivating, and intellectually stimulating learning environment and experience
- b) Encouraging the spirit of critical inquiry and creative innovation informed by current research
- c) Emphasising the importance, relevance, and integration of theory and knowledge with professional practice to develop solutions to real world issues
- d) Providing learning experiences that develop inter-culturally capable graduates who can make a difference as socially and ethically responsible global citizens
- e) Valuing and recognising individual and cultural diversity through the provision of

- an inclusive context of support and respect for all students
- f) Enhancing student engagement and learning through effective curriculum design, pedagogy and assessment strategies
 - g) Continuously improving teaching practice through academic staff professional development, and critical reflection informed by a range of evaluation approaches
 - h) Conducting evaluation (feedback) exercises, through which the students will be encouraged to give their view and rate the teaching quality of each lecturer – The feedback survey forms would be analysed and reports would be generated. Appropriate measures would be taken to improve weaknesses and shortcomings; All feedback survey forms would be securely kept for verification and consultation as and when required; The feedback exercise will be conducted every semester before the end of courses to ensure that students' views are appropriately taken care prior to their sitting for examinations;
 - i) Conducting Performance Appraisal exercises for all teaching and non-teaching staff members; This exercise allows the institution to find room for improvement, evaluate the staff's opportunities for promotion and to channel staff members for training and development as learning is an on-going process not only students but for lecturers and other staff members also.

JSS AHER, Mauritius considers feedback from students as vital and has established a student feedback form for each module being taught every semester. The criterion under which a course will be evaluated is as follows:

- a) Knowledge of the lecturer related to the subject;
- b) Coverage of the syllabus – Was the syllabus covered completely and thoroughly or was any topic not covered;
- c) Delivery of lecturer or demonstration for practical;
- d) Discipline in class (theory and practical) – Did the lecturer have control over his batch of students;
- e) Interaction in class – Did the lecturer invite students to participate in class?
- f) Audibility of voice – Did the lecturer express himself clearly and could all students hear / understand when he/ she explained?
- g) Explanation and emphasis on important points – Was the subject being explained with respect to the syllabus and were important points highlighted? Did the lecturer make use of relevant examples to support the explanations?
- h) Evaluation of subject notes or learning materials being provided to students – clarity, conciseness and relevance;
- i) Infrastructure being given for the subject being taught – classroom quality (clarity of white board, aeration, LCD and multimedia projector equipments, etc)
- j) Evaluation of practical sessions – laboratories, equipments, safety, knowledge of the lecturer, etc;
- k) Information being given students – Did the lecturer provide students with information that were related to only the subject matter or did they provide a broader picture of the subject for more learning.
- l) Were students motivated to attend conferences/ seminars / industrial training to

- enhance their knowledge?
- m) Approachableness outside the classroom to clarify the doubts

The feedback exercise would be carried out anonymously meaning that students do not divulge their identities while filling the form. Once the feedback exercise has been carried out, the administrative department would work on each form and compile the data and submit same to the Head of Faculty. The latter will analyze the information and call the lecturers to inform them of the evaluation of the subject and work on ways to improve effectiveness and efficiency of lecturers and implementation of new ways of teaching and learning.

The feedback mechanism is expected to assist JSS AHER, Mauritius, to improve the following:

- Quality of teaching
- Service provided to students both academic and non-academic
- Infrastructure – new equipments in laboratories, classrooms
- Organization of extra-curricular activities – outings, sports activities, cultural events, etc.
- Quality of learning materials distributed to students
- Importance of courses being delivered
- Objectives and career pathway of students
- Creation of short training programs to enhance learning
- Encouraging faculty members to pursue their studies to higher levels
- Converting weaknesses of faculties to strengths to provide better learning opportunities for students.

8. Student Support and Guidance

Each cohort of the program is allocated a Program Coordinator who will act as a liaison officer between the students and the institution. The program coordinator will also provide support for academic management of the program.

The student support and guidance include:

- Tutoring
- Access to library / E-library
- Access to IT workshop
- A variety of student welfare activities
- Workshop and Laboratories

9. Attendance Requirement

The students must secure a minimum of 80% attendance in each subject to become eligible to take term end examination. All students must attend every lecture, tutorial and practical classes except for approved leave like medical emergencies etc., Each course of the semester shall be treated as a separate unit for calculation of the attendance. A student, who does not satisfy the attendance requirement, mentioned as above, shall not be eligible to appear for the examination of that semester and not promoted to higher semester. The student shall be required to repeat that semester along with regular students later by paying the prescribed fee as per the regulations of JSS AHER, Mauritius.

10. Credit System

a. Credit Equivalence

1.
 - (i) 1 credit = 15 hours of lecture/tutorial
 - (ii) 1 credit = 30 hours of practical/seminars
 - (iii) 1 credit = 30 hours of clerkship / internship
2. Project / Dissertation: 10 credits.

b. Credits per level

Each level shall constitute of the following number of credit subject to the required number of credits for award:

Level 1	: 53 - 56 credits
Level 2	: 48 credits
Level 3	: 58 credits
Level 4 (B.Pharm)	: 52 credits

11. Student Progress and Assessment

- The evaluation of performance of the student is based on the marks obtained in each module. Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) are calculated to determine their final awards at the end of their program of study.
- Modules are assessed through written examinations of duration of 3 hours.
- All modules are normally assessed over 100 marks, except for project/dissertation which will be assessed over 200 marks.
- The overall pass mark for a module shall be 50%, subject to the students submitting their continuous assessment within set deadlines.

- All modules must be passed in the examinations, coursework and other forms of assessment.

The modules will be assessed as follows:

End semester examinations contributing to 70% of the total marks for theory and 60% for practicals

- Continuous assessment including sessional exams carrying 30% of total marks for theory and 40% for practicals of total marks. Continuous assessment can be based on attendance, seminars and/or assignments and other activities.
- In order to pass in a module, a minimum of 50% should be attained in:
 - a) Continuous assessment, and in
 - b) End semester examination

Scheme for awarding Continuous mode marks;

Criteria	Maximum Marks
Attendance	4
Academic activities (Average of any 3 activities e.g. quiz, assignment, open book test, field work, group discussion and seminar). For Practical - Based on Practical Records, Regular viva voce, etc.	3
Student – Teacher interaction	3
Total	10

Guidelines for the allotment of marks for attendance

Percentage of Attendance	Marks
95 – 100	4
90 – 94	3
85 – 89	2
80 – 84	1
Less than 80	0

Scheme for internal assessments and end semester examinations

Subject	Assessment				End Semester Exams		Total Marks
	Continuous Mode	Sessional Exams		Total	Marks	Duration	
		Marks	Duration				
Theory	10	20	1 Hr	30	70	3 Hrs	100
Practical	10	30	4 Hrs	40	60	4 Hrs	100

Letter grades and grade points allocations:

Award classifications shall be based on the performance of each candidate in examinations/ coursework as determined by the Academic Council.

Based on the performances, each student shall be awarded a final letter grade at the end of the semester for each course as given below:

Undergraduate / Postgraduate		
Overall Marks	Grade	Remarks
$80 \leq X \leq 100$	A	Excellent
$70 \leq X < 80$	B	Very Good
$60 \leq X < 70$	C	Good
$50 \leq X < 60$	D	Satisfactory
$X < 50$	F	Failed

Grade Points equivalent to Percentage of marks and performances

Percentage of Marks Obtained	Grade Point (G)
90.00 – 100	10
80.00 – 89.99	9
70.00 – 79.99	8
60.00 – 69.99	7
50.00 – 59.99	6
Less than 50	0
Absent	0

A learner who remains absent for any end semester examination shall be assigned a letter grade of AB and a corresponding grade point of zero. He/she should reappear for the said evaluation/ examination in due course.

Calculation of Semester grade point average (SGPA)

The performance of a student in a semester is indicated by a number called 'Semester Grade Point Average' (SGPA). The SGPA is the weighted average of the grade points obtained in all the courses by the student during the semester. For example, if a student takes five courses (Theory/Practical) in a semester with credits C1, C2, C3, C4 and C5 and the student's grade points in these courses are G1, G2, G3, G4 and G5, respectively, and then students' SGPA is equal to:

$$\text{SGPA} = \frac{C_1G_1 + C_2G_2 + C_3G_3 + C_4G_4 + C_5G_5}{C_1 + C_2 + C_3 + C_4 + C_5}$$

The SGPA is calculated to two decimal points. It should be noted that, the SGPA for any semester shall take into consideration the F grade awarded in that semester. For example if a learner has a F grade in course 4, the SGPA shall then be computed as:

$$\text{SGPA} = \frac{C_1G_1 + C_2G_2 + C_3G_3 + C_4^* \text{ ZERO} + C_5G_5}{C_1 + C_2 + C_3 + C_4 + C_5}$$

Calculation of Cumulative Grade Point Average (CGPA)

The CGPA is calculated with the SGPA of all the semesters to two decimal points and is indicated in final grade report card/final transcript showing the grades of all semesters and their courses. The CGPA shall reflect the failed status in case of F grade(s), till the course(s) is/are passed. When the course(s) is/are passed by obtaining a pass grade on subsequent examination(s) the CGPA shall only reflect the new grade and not the fail grades earned earlier. The CGPA is calculated as:

$$\text{CGPA} = \frac{C_1S_1 + C_2S_2 + C_3S_3 + C_4S_4 + C_5S_5 + C_6S_6 + C_7S_7 + \dots + C_nS_n}{C_1 + C_2 + C_3 + C_4 + C_5 + C_6 + C_7 + \dots + C_n}$$

where C_1, C_2, C_n, \dots is the total number of credits for semester I, II, ..., n, and S_1, S_2, S_n, \dots is the SGPA of each semester I, II, ..., n.

Award Classification

The class shall be awarded on the basis of CGPA as follows:

Classification of Award	CGPA
Distinction	8.00 and above
Merit	7.00 to 7.99
Pass	6.00 to 6.99
No Award	less than 6.00

12. Student Services

12.1 Responsibilities of JSS AHER, Mauritius

Admission and Examination

1. Admission processes are publicized widely through print and electronic media besides available in JSS AHERM prospectus and website. Admission to the B.Pharm and Pharm.D. programs is based on merit list in the entrance test conducted by the JSS AHERM followed by counselling. The list of selected candidates is being sent to the school.
2. The JSS AHERM conducts the semester and supplementary examinations. The evaluation process has scope for short answer, short notes and essay type of questions. The results are declared promptly as per academic schedule. The marks cards are made available on time.

12.2 Responsibilities of School of Pharmacy

Admission Facilitation Cell

The admission facilitation cell of the school works in coordination with the JSS AHERM admission cell to provide information/clarification required to the applicants. The cell is responsible to create awareness about the pharmacy education and profession across Mauritius, southern African countries & India, and the team actively participates in two way communications between aspiring students, who would wish to take up pharmacy curriculum. Admission facilitation cell provides complete information about the various courses offered by the institution, fee structure and admission process.

Residential Facility

The institution recognizes that a major concern of all students is the availability and quality of accommodation. Hostel facility is available, separately for men and women, in the campuses. Both single and shared accommodation is available. Hostels are built with all modern amenities providing distinct areas for learning and relaxation. The review committee of the hostel periodically monitors and addresses the student grievances in the hostel.

Health Services

Health services for the students include health insurance, free medical checkup, free medicine and treatment.

Teaching-learning (TL) Service

Students are oriented to courses, syllabi, method of evaluation, code of conduct and ethics in the beginning of the year. Course handouts, student handbook, calendar of events are distributed to the students at the beginning of the academic year.

- ✓ Unitized teaching plan to ensure proper teaching-learning transaction and continuous evaluation in the form of continuous assessment examinations.
- ✓ Teaching-learning strategies include practical, assessments, field work, project work, student seminars, group discussions, case studies, industrial/field visits, in- plant training, along with didactic teaching.
- ✓ ICT enabled TL process (Computers, Internet, LCD, OHP, Models, etc.).
- ✓ The learner centric approach ensured through student seminars, assignments, project work, visits, in-house training etc.
- ✓ Faculty function as academic counselors and mentors.
- ✓ Continuous internal assessment that is shared with students to ensure proper understanding of the subject and clarification of doubts.
- ✓ Students are encouraged to use library resources, computers and e-material extensively in the TL process.

Mentorship

Class Teachers: Class teachers are identified and responsible for conducting timely meetings. The attendance and the academic performance of the students are discussed in the meetings and suitable actions are taken to improve the student performance. Apart from this, the students' oral complaints are also discussed and attended.

Batch Teachers (Mentor): Batch teachers are identified and maintain the students' records consisting of profile of students, their residential and permanent addresses, their academic grades. The academic and personal problem related to the individual student is counselled by the respective batch teacher.

Sessional (Continuous assessment) Examination

The continuous assessment co-ordinators are identified and responsible for the timely conduct of the internal assessments. The coordinators and the Dean decide the date and time schedule for the internal assessment and announced 15 days prior to the scheduled exam. The internal assessment evaluation process is done by the faculty and the mark scored by the students is sent to the office assistant-examination section and the office assistant-examination section maintains the internal assessment marks of all the students.

Sports and Fitness Activities

Sports facilities include chess, carrom, table tennis, basketball courts and cricket ground are available within the campus. The school encourages sports as part of the overall development of students. Athletic meets are held annually. In addition to this, school has a modern gym facility.

Cultural and Literary Activities

Students are encouraged to showcase their talents in many cultural events like Pharmafest - a week full cultural extravaganza, and also they are encouraged to participate in inter-school cultural fests. Annual magazines of the school provides lot of opportunities for the students to showcase their hidden talents.

Placement Cell

The JSS AHERM has a training and placement cell to co-ordinate the student placements in pharmaceutical industries and health service organizations. The training and placement cell operates year round to facilitate contacts between companies and graduates. Staffs are available to respond to student's question and concern of all kinds. This may include advice on placement procedures, help with preparation of applications and resumes and practice for interviews. Training and placement cell helps the students to have the information and skills necessary for an effective job search. Those considering to pursue higher education, research and academic career are offered guidance.

13. Committees

13.1 Cultural Committee

The Cultural Committee encourages the students to participate in extracurricular activities. The committee has Dean as its President, staff member as member Secretary and staff and students as its members committee engages in the organization of cultural activities like National pharmacy week, school Fest "Pharmafest". Committee also coordinates the participation of students in different Cultural activities held outside the school, helping in the overall development of students.

Sl. No.	Name	Position
1.	Dean	President
2.	Associate Professor	Member Secretary
3.	Assistant Professor	Member
4.	Assistant Professor	Member
5.	Assistant Professor	Member
6.	B.Pharm Student	Student Representative

13.2 Sports Committee

School has Sports Committee that encourages the students to participate in sports. The committee organizes Annual athletic meet and indoor sports competitions. The committee also coordinates the participation of students in the different sports events held outside the school. The committee has Dean as its chairman with staff member as member Secretary and staff and students as its members

Sl. No.	Name	Position
1.	Dean	Chairman
2.	Associate Professor	Member Secretary
3.	Assistant Professor	Member
4.	B.Pharm Student	Student Representative

13.3 Hostel Review Committee

The Hostel Review Committee meets every month to monitor the functioning of the men's and women's hostel. The committee members regularly visit the hostel to monitor health, hygiene and discipline. The committee provides suggestions to the Dean, who is Chairman of the committee along with warden as its Member Secretary, for smooth functioning of the hostel. It actively disposes hostilities' grievances. Identified Staff & student representatives are the other members of the committee.

Sl. No.	Name	Position
1.	Dean	Chairman
2.	Assistant Professor	Member Secretary
3.	Warden – Men's Hostel	Member
4.	Warden – Women's Hostel	Member
5.	SDA, Hostel Case worker	Member
6.	Clerk, Hostel Case worker	Member
7.	B.Pharm Student - Boy	Student Representative
9.	B.Pharm Student - Girl	Student Representative

13.4 Magazine Committee

The committee is responsible for publishing the school annual magazine. The committee is constituted at the beginning of the academic year. Members of the committee are responsible for collecting quality articles, poetry, paintings and short essays etc. from the students and faculty. The magazine showcases the complete academic, extracurricular & other achievements of the school for the academic year

Sl. No.	Name	Position
1.	Dean	Chief Editor
2.	Associate Professor	Staff Editor
3.	Assistant Professor	Staff Editor
4.	B.Pharm Student	Associate Editor

13.5 Institutional Pharmaceutical Society

The society is involved in overall coordination of the various extracurricular activities for the academic year. It is constituted at the beginning of the year with one year term. The Dean is the president with the rest of the team consisting of students. They actively participate with their fellow students in organizing cultural, literary and sports.

SI. No.	Name	Position
1.	Dean	President
2.	B.Pharm Student	Vice President
3.	B.Pharm Student	General Secretary
4.	B.Pharm Student	Magazine Secretary
5.	B.Pharm Student	Cultural Secretary
6.	B.Pharm Student	Sports Secretary
7.	B.Pharm Student	Literary Secretary

14. Code of Conduct

Code of conduct has been developed and adopted to express the guidelines for the conduct of all employees and students of the School of Pharmacy, JSSAHER, Mauritius. The present code of conduct is an attempt to provide direction and guidance to the teachers, employees and students in enhancing the dignity of their professional work and institution.

i) Obligations towards students

- Treats all students with respect and affection.
- Respects the value of being just and impartial to all students irrespective of their caste, creed, religion, sex, economic status, disability, language and place of birth.
- Facilitates students' professional, social, intellectual, emotional, and moral development.
- Makes planned and systematic efforts to facilitate the student to actualize his/her potential and talent.
- Transacts the curriculum in conformity with the rules as prescribed by the JSSAHER, Mauritius.
- Adapts his/her teaching to the individual needs of students.
- Maintains the confidentiality of the information concerning students and dispenses such information only to those who are legitimately entitled to it.
- Refrains from subjecting any student to fear, trauma, anxiety, physical punishment, sexual abuse, and mental and emotional harassment.
- Keeps a dignified demeanour commensurate with the expectations from a teacher as a role model.

ii) Obligations towards parents, community and society

- Establishes a relationship of trust with parents/guardians in the interest of all round development of students.
- Desists from doing anything which is derogatory to the respect of the student or his/her parents/guardians.
- Strives to develop respect for the composite culture of Mauritius among students.
- Keeps the country uppermost in mind, refrains from taking part in such activities as may spread feelings of hatred or enmity among different communities, religious or linguistic groups.

iii) Obligations towards the profession and colleagues

- Strives for his/her continuous professional development.
- Creates a culture that encourages purposeful collaboration and dialogue among colleagues and stakeholders.
- Takes pride in the teaching profession and treats other members of the profession with respect and dignity.
- Refrains from engaging himself/herself in private tuition or private teaching activity.
- Refrains from accepting any gift, or favour that might impair or appear to influence professional decisions or actions.
- Refrains from making unsubstantiated allegations against colleagues or higher authorities.

14.1 General Rules

Students, as adult learners, are expected to follow the rules and the code of conduct as laid down by the institution. The rules and the code of conduct is framed so as to facilitate and support the living and learning for all stakeholders on the campus. Remember that someone else defying the code or violating the rules might inconvenience you. It thus, becomes necessary that all of us follow rules to make life easy for everyone including us.

Institution believes in self-discipline and would actively work towards a threat free environment. This cannot be achieved without the active support and participation of the faculty, staff and students.

However, any act of indiscipline inside or outside the institute may attract strict action in accordance with the rules applicable.

- Students should always keep their tagged identity card with them.
- Students should abide by all the rules and regulations of school.
- Students should participate actively in the extracurricular activities organized by school.
- Students are expected to attend all classes. Minimum physical attendance required is 80%
- Students are required to adhere to the formal dress while engaging in academic

- activities in the campus such as attending lectures or working in laboratories.
- Students shall not use mobile/cell phones in the school premises. Any student using their phone will have their mobile phone confiscated.
 - Ragging is an offence, do not indulge in ragging.

14.2 Code of Conduct specific to Students Involved in Healthcare

As a student of pharmacy practice, you must demonstrate you are able to exercise those privileges and bear those responsibilities as listed below. This means you must conduct yourself professionally at all times. This Code of Conduct is based on the following principles.

i) Make patients your first concern

The health, wellbeing and safety of patients must be your main concern. To support this, you will learn about the design and development of medicines and their safe and effective use. Even when you are not in direct contact with patients, you will be developing values, attitudes, knowledge and skills that you will use as a pharmacist.

As a student you must:

- Always bear in mind your future role as a pharmacist when studying.
- Apply your learning to ensure you know how to develop and use medicines for the maximum benefit of patients.
- Promote the health of patients.
- Use your professional judgement in the interests of patients and the public.
- Use Professional judgement at all times: your course is designed to help you understand, what this means is,
 - consider and act in the best interests of patients and the public
 - ensure your beliefs do not compromise patient care
 - make sure your judgement is not influenced by personal interests
 - be prepared to challenge the judgement of others if you have reason to believe that their decisions could compromise safety or care

ii) Show respect for others

Demonstrating respect for the dignity, views and rights of others is fundamental in forming and maintaining appropriate professional relationships with patients, carers, colleagues and other individuals with whom you come into contact.

As a student you must:

- recognise diversity and respect the cultural differences, values and beliefs of others, including students and staff
- treat others politely, with consideration and with respect
- listen to, and respect, others' opinions and be non-judgemental in your attitudes toward them
- maintain proper professional boundaries in the relationships you have with others, especially with vulnerable adults and children
- recognise and respect the rights of patients

- respect patient confidentiality and consent, but disclose relevant information as required

iii) Encourage patients and the public to participate in decisions about their care

Patients and the public have the right to be involved in decisions about their treatment and care. Pharmacists must respect this right and help patients to take part in decisions which affect their health and wellbeing.

As a student you must:

- learn how to listen to patients and their care takers and communicate effectively with them in a way they can understand
- learn how to give patients information and advice so they can take part in decisions about their care, including recognising their right to refuse care
- learn how to work in partnership with patients, their care takers and others to manage a patient's treatment and care

iv) Develop your professional knowledge and competence

At all stages of your pharmacy career you must take responsibility for ensuring your knowledge and skills are up-to-date and that you maintain your competence.

As a student you must:

- reflect on and develop your professional knowledge and competence throughout your course
- recognise and stay within the limits of your competence
- make rational and informed decisions
- engage constructively with assessments
- ensure you are aware of the continuing professional development

v) Be honest and trustworthy

The public trust healthcare professionals, and at all times pharmacists must justify that trust. As a student you must:

- act with honesty and integrity
- honour your commitments and take responsibility for your work
- not plagiarise the work of others
- use research and laboratory data honestly and ethically, seeking permission to use data as required
- supply accurate information in response to lawful requests and update that information as necessary
- respond honestly, openly and courteously to complaints and criticisms concerning yourself or others
- cooperate with formal investigations about you or others
- abide by the rules and regulations of the JSS AHER, Mauritius and other organisations linked to your studies

Pharmacists, like all healthcare professionals, must take responsibility for their work.

As a student you must:

- comply with this Code of Conduct
- take responsibility for your learning and your actions and work constructively with others
- ask for help when you need it and respond appropriately
- plan and use your time effectively
- follow dress codes
- attend classes and conduct yourself appropriately
- be punctual
- be contactable
- ensure you have adequate English language skills
- abide by health and safety requirements of the institution

15. General Regulations for Students

15.1 Registration

- i. All full-time, part-time and distance education students, are required to register at the beginning of each Academic Year of their Programme of Study. A student who fails to register on the time announced by the JSSAHERM may be required to pay a late registration fee, unless otherwise exempted.
- ii. A student will not be permitted to register if he/she is indebted to the JSSAHERM
- iii. All students have to provide full details of information required as per the registration form and to sign a statement, undertaking that they will comply with all the rules and regulations of the JSSAHERM.
- iv. A student who is registered with the JSSAHERM shall be issued with a Student ID Card. The ID card must be carried at all times and shown upon request. For the purpose of examinations and other assessments, only the Student ID Number should be used. A student who loses his/her Student ID card must inform the Police and the JSSAHERM immediately. A duplicate Student ID card may be issued on payment of a fee. Students are required to return their Student ID Cards when they leave the JSSAHERM after completion of their program.
- v. Students shall notify the JSSAHERM, of any subsequent change in the information they have provided at the time of registration.
- vi. A student shall not register concurrently for two programmes at the JSSAHERM.
- vii. For reasons of insufficient number of students enrolled, registration in any first year programme, whether full-time, part-time or by distance learning, may be terminated by the JSSAHERM, within two weeks of the start of delivery of the programme.
- viii. Registered students may be allowed to transfer from one programme to another within the first three weeks from the start of the programme on which he/she is enrolled, with the permission of the Registrar. Tuition fees already paid will

normally be transferred to the new programme with the appropriate adjustments/refund.

- ix. A student who fails to report to the JSSAHERM within two weeks of the start of the Academic Year / Semester will have to officially inform the JSSAHERM giving valid reasons, supported by relevant documents. Failure to inform the JSSAHERM may entail application of relevant regulations.
- x. A student who has to repeat a level has to re-register for that level and pay all applicable fees pending processing of exemptions for which student may be entitled to refunds.
- xi. A student who is withdrawn from a Programme on the recommendation of the Academic Council shall be deemed to have terminated his registration with the JSSAHERM.
- xii. A person ceases to be a registered student of JSSAHERM:
 - (i) When he/she has completed the scheme of study for which he/she is registered.
 - (ii) If he/she withdraws from JSSAHERM during the period of his/her interruption of studies
 - (iii) If under any of JSSAHERM's Regulations, he/she is required to withdraw from JSSAHERM
 - (iv) If his/her -Total percentage attendance remains below 40% for two consecutive registered semesters
 - (v) If he/she does not pay the required fees regularly and for before the 3rd of every month

15.2 Fees

A. The fee structure is as follows:

Programme	Tuition fee per annum	
	MUR	USD
UG Degrees	125,000	3700
PG Degrees	200,000	5900
B.Pharm	250,000	7400

Other Fees	Refund Policy	Amount (MUR)
Application Fees	Non-refundable	1,000
Registration Fees	Non-refundable	5,000
Administrative Fees p.a	Non-refundable	5,000
Library Fees	Non-refundable	5,000
Library Deposit	Refundable	5,000
Laboratory Fees	Non-refundable	5,000
Examination Fees	Non-refundable	5,000
Marks card fees	Non-refundable	1,000
Convocation Fees	Non-refundable	2,000

- B. Either full or 50% of tuition fees, as determined by the College, must be paid at the beginning of each Semester of the programme. The other 50% must be paid by the middle of the Semester at a date determined by the College.
- C. Students, who fail to pay fees due, may not be allowed to sit for any examinations.
- D. No degree or qualification of the College shall be issued to a student who has not discharged all his/her financial obligations to the College.
- E. JSSAHERM reserves the right to alter fees or other charges without prior notice.
- F. Tuition fees are not refundable except in special circumstances or a limited number of grounds, which are as follows:
- I. A refund of full tuition fees paid is considered for students having for some reasons made the wrong choice or who realise that they are unable to cope with the regime of higher studies, provided that the application for refund is made to the Management within the first ten working days of the start of the programme.
 - II. A refund of 50% of the full semester tuition fees is considered on Medical, family or other acceptable grounds if full fees for the semester have been paid, provided the request is received before the fifth week of the semester. No refund will be made if a lesser amount has been paid.

15.3 Minimum and Maximum Duration of Studies

- i. The minimum duration of any study programme is stated in the prospectus/programme document.
- ii. The maximum duration of a programme shall be double the minimum duration of that programme, unless otherwise specified in the programme document.
- iii. Request for interruption of studies will not be entertained except on medical grounds supported by a medical certificate issued by a State Medical Practitioner.
- iv. The number of interruption of studies shall normally be limited to 2 for each student on a given programme.

15.4 Absences

- i. A student should have at least 80% attendance for lectures, practical sessions, seminars, tutorials, placements, attachments and other academic and non-academic activities.
- ii. If a student is absent due to illness or other urgent and reasonable causes he/she should ensure that the Registrar is notified in writing through the Dean of Faculty as soon as possible, giving the reason for his/her absence and stating whether it is likely to be prolonged.
- iii. In the case of illness that necessitates an absence of more than three days, the student must at the same time forward a medical certificate issued by a State Medical Practitioner.
- iv. Prolonged unauthorised absences may lead to the student being debarred from taking an examination, subject to the attendance policy in force at the JSSAHERM.

15.5 Missed Course Work

Students who have missed the classes on a genuine reason are eligible to continue with regular classes. However, before every sessional and towards the end of the semester they must have consolidated attendance of 80% for getting the eligibility to attend the main examination. In this case, student must approach the concerned subject teachers for taking their valuable assistance to cover up the missed course work.

15.6 Remediation

Students who score less than 50% marks in the sessional exam are identified by the respective class teacher are considered as poor performers after completion of the each sessional exam and these students are counseled during the committee meeting. The committee consists of Principal as chair, class teacher, batch teachers and subject teachers. Students with academic difficulties are given special attention in the tutorial classes. If necessary, extra classes are conducted for such students.

15.7 Interruption of Studies

- a. A student can be allowed to interrupt studies for a maximum of 2 semesters under emergency (unforeseeable) grounds, e.g. medical or non-emergency (foreseeable) grounds, e.g. marriage, professional obligations and/or financial constraints, subject to approval by Academic Council and Board of Management. However, these semesters would be considered as completed with regards to the maximum period allowed for the programme of studies. To be eligible for interruption of studies, students should have completed at least one year of study.
- b. Evidence in the form of certified / valid documents supporting the grounds (emergency and non-emergency) for interruption of studies should be produced wherever applicable and obtainable.
- c. The deadline for applying for an interruption of studies on non-emergency grounds is the end of week 8 of any semester. In case of interruption of studies in the final year, a student must submit a new dissertation or project.

15.8 Withdrawal from Program

Students who wish to withdraw from the program after registration must write a request for withdrawal to the Dean and is forwarded to the registrar, JSS AHER, Mauritius for the approval.

15.9 Readmission After Break of Study

Candidate who seeks re-admission to the course after break of study has to get the approval from the JSS AHERM, by paying a required condonation fee. No condonation is allowed for the candidate who has more than two years of break up period and he/she has to rejoin the course by paying the required fees.

15.10 Transfer Policy

Students are allowed to take a transfer from JSS AHERM to JSS AHER, Mysuru, on genuine grounds. For which, student who wish to take a transfer must raise the application stating the reasons.

15.11 Dismissal

The students who have violated the institutional code of conduct are dismissed permanently from the program after conducting meeting with Dean, concerned staff members, parents and student. The decision made by the committee will be forwarded to the Registrar, JSS AHERM for the approval of the same.

15.12 Graduation

- v. Certificates, Degrees and other qualifications awarded by the JSSAHERM will be conferred at the Convocation organised by the JSSAHERM after the award of the qualification.
- vi. The award may be conferred either in person or *in absentia*.
- vii. Candidates wishing to receive their award *in absentia* shall inform the Registrar in writing of their intention at least seven days before the Graduation Ceremony

15.13 Issue of Copy of Certificate

In case of loss of an original certificate, the JSSAHERM may issue a copy on the following conditions:

- viii. The holder of the original certificate must produce a sworn affidavit confirming the loss.
- ix. The copy of the original certificate issued will have "copy" marked across it.
- x. The copy of the original certificate will be issued only against payment of a fee determined by the JSSAHERM

15.16 Loss and Damage of Personal Property

The JSSAHERM accepts no liability whatsoever for the loss or damage to any personal property of any student left on its premises howsoever such loss or damage may arise.

15.15 Use of Motor Vehicles

A student wishing to bring a motor vehicle on the premises of the JSSAHERM must comply with such rules governing the driving and parking of such motor vehicles as the JSSAHERM may make from time to time. It is the responsibility of the student to acquaint himself with these rules.

15.16 General Conduct

- xi. All students are required to be punctual and regular in their attendance at such lectures/tutorials/seminars/practical sessions attachments, etc. as may be prescribed as part of programme of study.
- xii. A student who causes damage to or loss of any property of the JSSAHERM is required to make good such damage or loss to the satisfaction of the JSSAHERM.
- xiii. A student whose behaviour interferes with the satisfactory conduct of any academic activity or research may be required by a member of the academic staff to withdraw from a lecture, seminar, laboratory class, tutorial, tests, examinations or other class. The staff shall submit a report to that effect to the Registrar
- xiv. A student who disrupts any meeting properly organised to take place in the JSSAHERM is liable to disciplinary action by the JSSAHERM.
- xv. Alcoholic drinks, smoking and disorderly behaviour on the premises of the JSSAHERM is liable to disciplinary action.
- xvi. The JSSAHERM may suspend or preclude from further study, or take such other disciplinary action as it may deem fit against any student found in possession of unauthorised substances, the possession of which, unless prescribed for that student by a registered medical practitioner, would render the student liable for prosecution.

15.17 Statements in the Press

No student may make statements to the press, radio or television or provide information to any media on behalf of the JSSAHERM without the prior permission of the Registrar.

16. Policy to Address Student Grievances / Complaints

The JSS AHER, Mauritius is committed to providing an excellent education and high quality services to all students throughout their study pathway from their enrolment till graduation.

All queries and complaints are important and enable the institution to improve their studies through an innovative approach.

What can students query about?

- The different programmes on offer;
- The procedures for different services;
- A routine first-time request for a service;
- A request for information or an explanation of policy or practice;
- An appeal about an academic decision on assessment or admission;
- An attempt to have a complaint reconsidered where a final decision has already been taken following an investigation;
- Examination dates and registration;
- Assessment dates;

Steps for submitting a query or complaint

- a. The student should contact the receptionist / secretary or the student centre and talk about what they are querying about;
- b. The staff will try to help the student and if the matter requires more investigation or is complex, the student will be asked to fill in a query form and submit it the student centre;
- c. The student will get a reply within two working days.

What can students query or complain about?

- The different programmes on offer;
- The quality and standard of the institution's service;
- The quality of facilities and learning resources;
- Unfair treatment or inappropriate behaviour by a student or a staff member;
- The failure of the institution to follow an appropriate administrative process.

The complaint procedure is summarized below:

Student can make their complaints in person verbally, in writing or by email on the institution's official email address, i.e.,

info@jssatemaaritus.com

There is a two-stage complaint procedure available.

The complaint will be dealt with quickly and a response given immediately or within 24 hours. If the matter requires a meticulous investigation or enquiry, the student will be informed about it and kept updated on the progress.



Stage 1

Depending on the seriousness and urgency of the complaint, it will be dealt with immediately and a response given within 24 hours.

If the student is dissatisfied with the response, they will be advised to go to Stage 2



Stage 2

At this stage, if the student is dissatisfied with Stage 1, the complaint will be dealt with a detailed approach.

The matter will be investigated thoroughly and channeled to higher Authorities. An outcome will be available within 7 working days if all Information required to deal with the matter has been received.

17.1 Grievance Redressal Committee

Sl. No.	Person	Position
1.	Vice-Chancellor	Chairman
2.	Registrar	Co-Chairman
3.	Dean – Faculty of Health Sciences Dean – Faculty of Life Sciences Dean – Faculty of Management Sciences	Members